

March 21st, 2018

Dear P.A.R.T.Y. Program Sites,

We would like to thank all of our P.A.R.T.Y. Program sites for their commitment and continuous efforts in community outreach and education for our youth. With over 100 sites around the world, the P.A.R.T.Y. Program has been able to reach more than 53,000 students in the 2016/2017 year, and we look forward to seeing this impact even greater in the next year. This Program would not happen without each of you and your contribution to ongoing program delivery.

We are proud that P.A.R.T.Y. Program has operated for over 30 years without the need to charge ongoing fees to our sites. In the past, the only charge that had been incurred by P.A.R.T.Y. Program sites was the initial one time license fee, in order to initiate the program. However, we are unable to maintain the level of growth and oversight that is required without some necessary changes, which includes the new fee structure.

In order to continue and advance P.A.R.T.Y. Headquarters, we will be initiating a new Annual Fee for all licensed P.A.R.T.Y. Program sites. As a reminder, P.A.R.T.Y. Headquarters announced the implementation of this fee at the in-person coordinator meeting in May 2017 and again in November 2017 on the pilot webinar. The annual fee is necessary to sustain program development and the implementation of an enhanced quality assurance process.

The annual fee will begin this summer for the 2018/2019 school year. Invoices will be sent out to all P.A.R.T.Y. Program sites; each P.A.R.T.Y. Program site and their multi-sites will be required to submit \$75.00 CAD per site annually; fees will be due before or on September 1st 2018, prior to the start of the fall school year.

The benefits from the new fee structure were developed with the input of our program coordinators. They include the following:

- Access to the password protected P.A.R.T.Y. Website Coordinators Portal
- Improved format of reporting your site information
- Annual reports
- Newsletters
- Webinars with expert content
- In-Person Coordinators Meetings will be arranged yearly
- Resources and support for P.A.R.T.Y. Program development
- New content and presentations for P.A.R.T.Y. Program events

Thank you for your cooperation. Should you have any further questions, please feel free to contact our office at any time.

Sincerely,

A handwritten signature in black ink, appearing to read "SR", with a stylized flourish at the end.

Sharon Ramagnano
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